



EXPRESS Dance & Acrobatics



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ADD CLASS/DROP CLASS FORM

~Important Note~

- If you wish to add or drop a class please notify us of the change via this ADD/DROP form by the 20th of the month prior to the change taking place.
- You must fill out an ADD/DROP form to adjust your tuition accordingly.
- Simply not attending a class does not excuse you from paying for it.
- If the form is received after the 20th of the month the Primary Contact will still be responsible for that month's tuition and all associated late fees of the dropped class/es.
- It is especially important to make changes in a student's schedule before costume orders are placed in December.

Student Name: _____

Primary Contact Name: _____

Phone Number: _____

CLASS NAME	DAY	TIME	ADD	DROP

Please make the above schedule changes as of ____ / ____ / ____.

Primary Contact Signature: _____

Questionnaire:

If you are dropping a class, please take a moment to give a short explanation of why. If there was a problem, your input could help us improve the situation. We are always looking for ways to make our program the best it can be. Thank you!

Staff Signature: _____ Date Received: ____ / ____ / ____

New Tuition: _____ Adjusted in Jack Rabbit YES NO